



## **ECLB Board Meeting**

Erie County Land Bank

Aug 23, 2023 at 9:00 AM EDT to Aug 23, 2023 at 10:00 AM EDT

Summit Township, 1230 Townhall Road West, Erie, PA 16509

### **Meeting Details:**

<https://us02web.zoom.us/j/81462474012?pwd=d2xmWkl5QklZU1Y4TFMxMHJiL0NnUT09,>

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**Meeting ID:** 814 6247 4012

**Passcode:** ECLB2023

## **Agenda**

**Zoom Meeting ID: 814 6247 4012 Passcode: ECLB2023**

### **I. Call to Order & Attendance**

Board: James Cardman, Brian McGrath, Jack Lee, Christine Rush, Michael Fuhrman, Dave Mitchell, Suzanne Weber

Additional: Jennifer Hirneisen, Christie Mahany, Krista Arnold, Aaron Snippert

### **II. Review Minutes from Previous Meeting**

Motion: Approve minutes from previous meeting by S. Weber and seconded by J. Lee.

Approved by all.

### **III. Financial Report**

Motion: Approve financial report by D. Mitchell with a second from J. Cardman. Approved by all.

#### **A. Demolition Fund**

### **IV. Hearing of the Public – none.**

### **V. Erie Land Bank**

Motion: Approve disbursement to Erie Land Bank in the amounts of \$1,875.86 for the 2022 Work Plan and \$24,868.21 for the 2023 Work Plan by D. Mitchell. S. Weber seconded the motion and all approved.

Next month A. Snippert will present on the condemnation process.

### **VI. Solicitor Updates – working on recent transfers.**

**A. Policies and Procedures - final approval of proposed changes motioned by D. Mitchell.**

**Seconded by S. Weber and approved by all.**

### **VII. Unfinished & New Business**

#### **A. Property Updates**

**1. Current Demolitions/ Renovations** Update by K. Arnold. Demolitions are moving along but there have been some hiccups which are being addressed. K. Arnold is completing multi-point inspections and having issues corrected as they come up.

**2. New Applications & Proposed Transfers** – a motion to approve the following two transfers was made by S. Weber. D. Mitchell seconded and all approved.

**a. 39 S Washington Street, North East** – Side lot purchase by Gary, Nancy, and Cory Miller for \$1,040.

**b. 60 Wall Street, North East** – Side lot purchase by Pamela Hirtzel (owner occupant side lot application) for \$500.

**B. Program Addition: Neighborhood Lot Program** Motion to approve the proposed Neighborhood Lot Program as written was made by D. Mitchell with a second by J. Cardman and all approved.

**C. Operations: Interns - options and sources?** D. Mitchell made a motion to look into implementing an Intern program. S. Weber seconded and all approved.

**D.** D. Mitchell made a motion to allow ECLB staff the ability and permission to auction/deconstruct/salvage all or a portion of properties when appropriate before demolition. J. Cardman seconded the motion and all approved.

**E. Upcoming Conferences - RESERVATIONS**

Who is interested in attending and still needs registration or reservations?

**1. Homes Within Reach, Hershey - December 6-8, 2023** (D. Mitchell and C. Rush(?))

**2. National Land Bank Network Summit, Cleveland - October 16-17** (C. Rush)

**VIII. Notices & Announcements**

**IX. Adjournment**

Motion: Adjourn by J. Cardman with a second by S. Weber.

**Next Meetings: September 13 (Governance via Zoom) & September 27 (Board at Summit)**